



## **Bangabasi College**

(Estd. 1887)

Accredited by NAAC

19, RajkumarChakrabortySarani, Kolkata – 700 009

Phone &Fax : (033) 2350-0273, 2360-5995 (O)

E-mail : [bangabasi1887@gmail.com](mailto:bangabasi1887@gmail.com)

Website : [www.bangabasi.org](http://www.bangabasi.org)

Ref.No.....

Date:24/07/2017

### **NOTICE**

An urgent meeting relating to NAAC PEER TEAM VISIT will be held on 9<sup>th</sup> August (Wednesday), 2017 at the Seminar Room (304) on 1.30 p.m.

All internal members of Governing Body, IQAC , NAAC Steering Committee, Teachers' Council Secretary, Heads of the Department and Convenors of different committee and cell are requested to be present in the said meeting.

Principal  
Bangabasi College

**An urgent Extended Meeting held on 09.08.2017 at the Seminar Room (304) on 1.30 p.m., relating to NAAC PEER TEAM VISIT**

**1<sup>st</sup> Agenda:** Academic Audit

Principal reported that the proforma for Academic Audit of Calcutta University has been filled up, only the attendance of teaching and non-teaching yet to be filled up.

Resolved that Prof. Soumen Biswas (Physics) and Prof. Animesh Raptan (History) will be responsible to collect these datas.

**2<sup>nd</sup> Agenda:** Criterion wise Documentation

**Criterion I:** Convenor of IQAC reported that, documents for Criterion I was marked by Dr. Debosree Gupta for submission. Resolved that Prof. Tanusree Bhowmick, Prof. Shipra Biswas, and Prof. Ananya Chakraborty have given the responsibility to collect the documents for Criterion I from Departments and Office.

**Criterion II & Criterion III:** Dr. Sujoy Pattanayak & Dr. Sanchari Kar already deposited the documents. Though few faculties yet to submit their documents.

**Criterion V :** Documentation done by Dr. Partho Ghosh and deposited.

**Criterion IV & Criterion VI :** Yet to be documented.

**Criterion VII :** Documented by Dr. Sanchari Kar.

Committee suggested for submission of documents as early as possible for orientation of IQAC.

**3<sup>rd</sup> Agenda:** Photo Album

Committee unanimously accepted the proposal of IQAC convenor for the formation of an album which will represent the History to every events of the Institution. Convenor proposed the names under this team who will organize the album.

- a) Lipika Santra
- b) Aindrila Sengupta
- c) Sanchari Kar
- d) Suman Bhattacharya
- e) Lopamudra Sengupta
- f) Sayanti Sen
- g) Tanusree Bhowmick
- h) Bappaditya Biswas

**4<sup>th</sup> Agenda:** Cultural Programme

Committee proposed the following names of the faculties to organize the Cultural programme for Peer Team Visit.

- a) Durga Biswas
- b) Lopamudra Sengupta
- c) Udayan Bandyopadhyay
- d) Anish Kr. Dan

**5<sup>th</sup> Agenda:** Sports

Prof. Sanjay Samaddar, as Sports Convenor has requested to submit a file to IQAC, about the last 5-7 years dates on participations of students at different level of Athletics, Football, Cricket etc Tournaments or meets.

Committee accepted the proposal.

**6<sup>th</sup> Agenda:** N.S.S.

Committee suggested to the convenor of N.S.S. to submit a file, on the collection of different events performed by N.S.S., Bangabasi College with documentary proves (Photos).

**7<sup>th</sup> Agenda:** Cells & Committee

Committee resolved that convenor of Committees and Cells must submit their meeting and resolution records to the convenor of IQAC. Also they must submit the documents of their yearly activities under IQAC, within 18.08.2017.